



LOGISTICIAN EXPERT (HSP LOGISTICIAN)

Reference: 96/16-17

OXFAM'S EMERGENCY WORK

Oxfam works with others to overcome poverty and suffering. As an Oxfam employee, you will join a team of professionals that is part of the international confederation of 18 organizations networked together in 94 countries. As part of a global movement for change, we are working together to end world poverty and injustice.

Oxfam is looking to fill the position of Humanitarian Logistics specialist (Humanitarian Support Personnel - HSP LOG) to join the Global Humanitarian Team (GHT). The GHT supports countries and regions in their response to crises and supports them in emergency preparedness to become more resilient to future shocks and stresses.

LOGISTICS TEAM

The logistics team supports regional and country offices and our partners and will ensure the operational implementation of Oxfam programs and strategy. It will be efficient, through the timely availability of assets and a transparent supply chain, with close monitoring of the consumption and use of those assets; It will also ensure the clear definition of individual responsibilities and appropriate processes and ways of working, transversally.

JOB PURPOSE – Focus on Response implementation

- Provide managerial and coordination resources in emergencies and resilience work.
- Provide skills and experience to help staff and partners develop their logistics capacity.
- Provide resources for the development of the use of new technologies in Logistics.
- Provide expertise across all areas of logistics.

It is essential that all HSP Logisticians are able to respond effectively to humanitarian emergencies including large rapid onset cat 1's. All HSP Logisticians will have to have the soft and management skills to work through others to run a supply chain. This includes coaching, mentoring, training and performance management competencies. This set of soft skills and people management skills will be the most important part of the HSP Logistics profile.

Key Responsibilities:

- Carry out Logistics assessments and identify actions to provide efficient and rapid humanitarian response.
- Manage implementation and closure phases of emergency response related to logistics operations in the country. Including management of Supply Chain, Procurement, Warehousing, Stocks, Assets, transport & fleet, Import & Customs procedures, distribution related logistics works, and record management for the response.
- Lead the delivery and ensure the quality of Oxfam's humanitarian Logistics design, management, implementation, strategy
- Lead the logistics components of project planning and preparation of donor proposals, budgets and reports in collaboration with the appropriate management including donor procedures & Policies.
- Participate in development, review, implementation and monitoring of Oxfam's security measures in-country.
- Represent Oxfam to other NGOs, agencies and government authorities.
- Ensure permanent visibility of Logistics activity through concise reporting to line and matrix managers.

What are we looking for?

We are looking for a highly-experienced individual with extensive knowledge and hands-on management experience in Logistics, Supply, Procurement, Transport, Vehicle management who can deploy at short notice to areas affected by crisis and support the rapid scale up of humanitarian programs to meet lifesaving needs of affected people. You will have proven leadership skills in motivating multi-cultural and multi-functional teams, leadership qualities and people-oriented management expertise to provide direction and effective support to multi-disciplinary and multi-cultural teams.

QUALIFICATION AND EXPERIENCE:

ESSENTIAL

- Extensive practical Supply & Logistics management experience including front line emergencies.
- Strong and proven experience in people management.
- Extensive experience in Transport and distribution.
- Extensive experience in Warehousing Management.
- Extensive experience in Purchasing and Supply.
- Extensive experience in Vehicle Management.
- **Fluent in English and at least one** of the 2 following languages: French/Spanish.
- A good IT skill including excellent knowledge of MS Excel.
- Clean driving licence.

DESIRABLE

- Extensive experience in Security management.
- A diploma in Business / Logistics related discipline.
- Extensive experience in Clearing and forwarding.
- Extensive experience of programming in a HELIOS context.

What can we offer you?

Contract: Contract for 1 year. Spanish labor contract

Annual gross salary: HAY 10 (32.829 Euros). Expenses paid or per diem during missions

Social benefits: Medical, life and accident insurance.

Working place: Home based position with some short periods in HQs - It is estimated that 90% of the time is spent on deployment.

Incorporation: As soon as possible.

Applicants must – due to legal reasons – hold EU citizenship or valid EU residence permit and a valid Spanish work permit. Applications not meeting these conditions can unfortunately not be considered.

HOW TO APPLY

Send your CV and motivation letter to humanitarianstaff@oxfamintermon.org

Please put the reference that corresponds in the subject box of the email: ref. 96-16/17

The deadline for applications is fixed **on February 8th, 2017**. Oxfam reserves the right to modify this date. Only shortlisted candidates will be contacted.

Oxfam is committed to the principle of equity, diversity and inclusiveness.